



February 23, 2017

Dear Chief,

Please find enclosed the Fiscal Year 2016-2017 Amendment THIRTEEN to the State Financial Assistance Contract with supporting exhibits in response to the Supplemental & Emergent Needs request for which your department has been approved.

The funds received under this distribution shall be designated as approved on the *Request for Funding: Supplemental and Emergent Needs* form and shall be expended no later than August 31, 2017.

Included with this amendment are two resolutions. Exhibit "O" to be executed with a board meeting and Exhibit "O(1)" to be executed if your department has prior Chair Authorization for FY2016-FY2017. **Only one resolution is necessary.**

Please submit (recommend electronic) the fully executed copy of Amendment THIRTEEN before **March 10, 2017** or the awarded funds will be deemed forfeit.

The Grantee is responsible for maintaining an executed Amendment THIRTEEN along with any receipts or other requested supporting documentation evidencing the expenses related to Amendment THIRTEEN as these expenses may be audited during your scheduled fiscal desk review or onsite monitoring visit.

Thank you for your expedience in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gonzalez", is written over a light blue circular stamp.

Tonya Gonzalez
County Contracts Administrator
Phone: 512.490.7977
Fax: 512.490.7252

tonya.gonzalez@tjjd.texas.gov



Texas Juvenile Justice Department State Financial Assistance Contract 2016 - 2017 Biennium

Amendment Number Thirteen

This is Amendment Number Thirteen to the State Financial Assistance Contract for the 2016 – 2017 Biennium between the State of Texas, represented by and through the Texas Juvenile Justice Department, hereinafter called "the Department", and the juvenile board of FORT BEND County hereinafter called the "Grantee". In consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Department and the Grantee, for the consideration hereinafter detailed, make the following amendment.

Article I. PURPOSE AND SCOPE OF AMENDMENT

The purpose of Amendment Number Thirteen is to delineate the duties of the Department and the Grantee regarding the distribution, receipt and expenditure of grant funding to provide assistance to the Grantee for the Supplemental & Emergent Needs Fund – Round One (FY2017) which provides resources to local juvenile probation departments for an array of programs, services, placements, other operating costs, and capital purchases. All provisions in the 2016 - 2017 Biennium State Financial Assistance Contract and any fully executed amendments thereto that do not conflict with the provisions of Amendment Number Five remain in full force and effect.

Article II. Amendments to Article II INCORPORATED DOCUMENTS AND DOCUMENT INCORPORATED BY REFERENCE

Article II, Section 2.1, Subsection 2.1.1 is amended by adding Paragraph 2.1.1.14 to read as follows:

2.1.1.14 Exhibit O. *Supplemental & Emergent Needs Fund – Round One (FY2017) (Amendment Thirteen)*

Article III. Amendments to Article IV OBLIGATIONS AND RESPONSIBILITIES OF THE DEPARTMENT SUPPLEMENTAL & EMERGENT NEEDS FUND – ROUND ONE (FY2017)

Article IV, Section 4.1 is amended by adding Subsection 4.1.9 to read:

- 4.1.9 **Supplemental & Emergent Needs Fund – Round One (FY2017) Funds.** To the extent funds are available, the Department shall allocate a one-time distribution of funds in an amount not to exceed \$ **14000** payable to the Grantee for the approved purposes:
PROGRAM
 as outlined in the Grantee's *Request for Funding: Supplemental and Emergent Needs* form and approval notification. These funds are distributed as a supplement to funding which may have been previously allocated by the Department under this grant.

For the faithful performance of the terms of this Contract, the parties hereto in their capacities as stated, execute this Contract, affix their signatures and bind themselves.

THE STATE OF TEXAS, Acting By and Through The Texas Juvenile Justice Department

By: _____ Typed Name: David Reilly

Title: TJJD Executive Director Date: _____

GRANT RECIPIENT, The Juvenile Board of FORT BEND

By: _____ Typed Name: _____
(Juvenile Board Chairperson)

Title: _____ Date: _____

By: _____ Typed Name: _____
(Chief Administrative Officer)

Title: _____ Date: _____

By: _____ Typed Name: _____
(Fiscal Officer)

Title: _____ Date: _____

SIGNATURES ON FILE

EXHIBIT "O"
JUVENILE BOARD RESOLUTION
SUPPLEMENTAL & EMERGENT NEEDS FUND – ROUND ONE (FY2017)

STATE OF TEXAS

Know All Men By These Present

COUNTY OF FORT BEND

On this the _____ day of _____, 20____, a duly called and lawfully convened meeting of the Juvenile Board of FORT BEND County, Texas was held in the City of _____, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

(Insert Names of Juvenile Board Members Present)

where, among other matters, came up for consideration and adoption the following Resolution:

Whereas, the Texas Juvenile Justice Department has made available funding appropriated by the 84nd Texas Legislature to provide Supplemental & Emergent Needs Funds which provides resources to local juvenile probation departments for an array of programs, services, placements, other operating costs, and capital purchases; and

Whereas, the Juvenile Board believes that execution of Amendment Number Thirteen to the 2016-2017 Biennium State Financial Assistance Contract will further the interests of juvenile justice in this county and are in support of this resolution;

Therefore Be It Resolved that the Juvenile Board of FORT BEND County, Texas does hereby formally authorize and approve execution of Amendment Number Thirteen to the State Financial Assistance Contract for the 2016-2017 Biennium with the Texas Juvenile Justice Department.

The foregoing Resolution was lawfully moved by _____, duly seconded by _____, and duly adopted by the Juvenile Board on a vote of _____ members for the motion and _____ opposed.

Printed Name of Juvenile Board Chair

Signature of Juvenile Board Chair

Date Signed

SIGNATURES ON FILE

EXHIBIT "01"
JUVENILE BOARD RESOLUTION
(With Prior Chair Authorization)
SUPPLEMENTAL & EMERGENT NEEDS FUND – ROUND ONE (FY2017)

STATE OF TEXAS

Know All Men By These Present

COUNTY OF FORT BEND

On this the _____ day of _____, 20____, the following matter came up for consideration, approval and execution by _____, the Juvenile Board Chair on behalf of the Juvenile Board of FORT BEND _____ County/Judicial District.

Whereas, the Texas Juvenile Justice Department has made available funding appropriated by the 84nd Texas Legislature to provide Supplemental & Emergent Needs Funds which provides resources to local juvenile probation departments for an array of programs, services, placements, other operating costs and capital purchases; and

Whereas, the Juvenile Board believes that execution of Amendment Number Thirteen to the 2016-2017 Biennium State Financial Assistance Contract will further the interests of juvenile justice in this county and are in support of this resolution;

Therefore Be It Resolved that the Juvenile Board Chairman, _____ be, and is hereby, authorized to sign this Resolution and execute the above referenced Contract as the act and deed of the Juvenile Board of FORT BEND _____ County/Judicial District.

 Printed Name of Juvenile Board Chair

 Signature of Juvenile Board Chair

 Date Signed

SIGNATURES ON FILE